

Minutes

Kingston Fire District
Board of Wardens Meeting
24 January 2013

Present: Wardens Donald Cobb, Elizabeth McNab, Vincent Rose and Ina Sciabarrasi. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre (arrived at 6:45) Chief Nathan Barrington, Major Stephen Baker - Interim Director of Public Safety & Emergency Management URI and District Manager Jodi Hall.

Absent: Warden Sandra Koerner. There was no one from the public present.

Call to Order: President Cobb called the Board of Wardens' Meeting to order at 6:37 pm.

Information/Comments/Questions from the Public: There was no information, comments or questions.

Motion: Rose made and Sciabarrasi seconded a motion to accept Minutes from the Wardens Meeting: December 06, 2013.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. She informed the Board that the Town will be converting over to a tax service, Vision Governmental Solutions, which bought out Opal, which is who we spoke with previously. At that time we were told we were too small but if we were combined with the Town it would be feasible. This system is used by many municipalities. Lefebvre asked what UFD uses and was told that UFD does everything by hand. Mendillo asked the Board if they would like to look into purchasing this system as her current system is very outdated preventing her from using a newer computer and printer. Mendillo also presented the properties eligible for tax sale as they are 2 or more years delinquent in tax payments. There was no further discussion or questions.

The motion passed unanimously.

Motion: Rose made and Sciabarrasi seconded a motion to look into purchasing the Vision Governmental Solutions program.

The motion passed unanimously.

Motion: Rose made and Sciabarrasi seconded a motion to proceed with tax sale for the 8 properties in arrears.

The motion passed unanimously.

URI Report:

Motion: McNab made and Rose seconded a motion to accept the URI Report.

Baker presented the URI Report. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Chiefs' Reports.

Barrington presented the reports. There was no report from Deputy Chief Reed. The report from Maintenance Coordinator, Lynch was presented. In addition to the reports presented Barrington updated the Board on the law suit. Barrington requested that he would like to put out an RFP For a new ladder truck to be delivered in August of 2014. The RFP would be minimal as he would like to get an idea for budget purposes on the cost. Once this information is gathered we can then look to get approval from the tax payers and a commitment from URI for the purchase. He updated the board on the regarding the Ladder 2's Fly repair reimbursement. He has had many conversations with E-One it is their belief that the damage was a direct result of the accident. The current legal proceedings are clouding this a bit. Barrington received permission to talk with E-One's lawyers. He is continuing negotiations for payment for the repair from either E-One or VFIS. With regard to the law suit he informed the Board that a bunch of depositions had been cancelled and that they are not doing the Ladder testing onsite.

With regard to the recent repairs on Engine 8, Barrington informed the Board that he has been in touch with VFIS as it is an insurance claim.

There were no further questions

The motion passed unanimously.

Motion: McNab made and Rose seconded a motion to put out a Request for Proposal for a ladder truck.

Lefebvre presented the Treasurer's Report for review.. There was no further discussion or questions.

The motion passed unanimously.

Treasurer's Report:

Motion: Sciabarrasi made and McNab seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report for review. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: Finance Meeting of 01/24/13.

- Next Meetings:
 - March 21, 2013 at 9:00 a.m.
 - May 23, 2013 at 9:00 a.m.
 - August 22, 2013 at 9:00 a.m.
 - October 24, 2013 at 9:00 a.m.

Sciabarrasi updated the Board on the meeting held that morning. The Committee discussed consolidating some of the Fund accounts in the budget. Also, discussed was looking into consolidating the various apparatus loans. The Committee post-poned talking about the proposed budget to a meeting scheduled for February 28, 2013.

No motion was made.

New Business:

- **Policies for review for posting:** No policies were presented. No motion was made.

Old Business:

- **Proposed Budget 2013/2014:** Barrington advised it will be presented at the February 28, 2013 Wardens Meeting. There were no motions made.
- **Gear Dryer:** Only one bid came in and the Gear Dryer has been ordered.
- **Radio Service Contract – microwave link:** Cobb informed the Board that he has not received a reply back from the letter he sent to the UFD Board outlining the issues with the microwave link as well as with dispatch and requesting a meeting to then have both Boards meet with the Town Council. Barrington stressed, once again that this is a very serious matter, just today there were two major issues. The first there was a 7 minute delay on a dispatch for a possible structure fire, which we were told was due to a dispatch shift change. Another, later in the day, had a long delay as well. Barrington has talked with Chief Perry and was told that the UFD Board did receive the letter from Cobb and that they will schedule a meeting with just Board members, no chiefs. Cobb will follow up on the letter sent.

There was not motion made

Communications: There were no communications. No motions were made.

Information: There was no information. No motions were made.

Next Meetings:

- February 28, 2013 at 6:30 PM at the KFD Station – Monthly Warden Meeting
- March 28, 2013 at 6:30 PM at the KFD Station – Monthly Warden Meeting
- April 18, 2013 at 6:30 PM at the KFD Station – Budget Hearing
- April 18, 2013 at 6:30 PM (following Budget Hrg) at the KFD Station – Monthly Wardens Meeting
- May 6, 2013 at 7:00 PM at the KFD Station – Annual Meeting
- May 23, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- June 27, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- July 25, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- August 22, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 26, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 24, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 14, 2013 at 6:30 PM at the KFD Station – Workshop
- December 12, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Sciabarrasi seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:47 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager